

PLYMOUTH SPECIAL MAINTENANCE USE REQUEST FORM

Parks & Recreation Department
Attn: Jessie Koch
3400 Plymouth Blvd
Plymouth, MN 55447
Phone: 763-509-5223 Fax: 763-509-5207

Group/Organization _____

Contact Person _____ Title _____

Address _____

City _____ State _____ Zip _____

Day Phone _____ Evening Phone _____

Fax _____ E-Mail _____

Type of Event _____

Purpose _____

Date(s) _____

Site _____

PLEASE CHECK IF NEEDED

- ☐ Tool Kit – requires \$50 deposit includes rakes, shovels, infield drag, string line and chalker
☐ Infield Maintenance – cost is \$30/hr with 4 hour minimum

FOR ONE STAFF PERSON WITH VEHICLE

Day _____ Time _____ to _____

Day _____ Time _____ to _____

Day _____ Time _____ to _____

- ☐ Added staff – cost is \$20/hr. Will accompany first staff person
☐ Staff with second vehicle – cost is \$30/hr. If you want a second staff person to bring another vehicle.
☐ Chalk – cost is \$6/bag
☐ Extra trash pickup–cost is \$30/pickup. Bags should be centralized near main trash receptacles.

ALL FEES DUE BY THE DAY BEFORE THE EVENT

Tool Kit Deposit \$ _____	\$50 Refunded after event evaluation	Infield Maintenance \$ _____	\$30/hr with 4 hr min.
Added Staff Person \$ _____	\$20/hr with 4 hr min.	Added Staff with Vehicle \$ _____	\$30/hr with 4 hr min.
Extra Trash Pick Up \$ _____	\$30/hr	Chalk \$ _____	\$6/bag

TOTAL \$ _____

Signature of Person Responsible for Event _____

Date _____