



Sign Permit Application

Appl # _____

3400 Plymouth Blvd • Plymouth, MN 55447

763-509-5430 • 763-509-5407 (fax)

www.plymouthmn.gov • inspections@plymouthmn.gov

\$ _____
REV: 3/10/2021

PROPERTY INFORMATION			
SITE ADDRESS		SUITE	DATE
PROPERTY OWNER / TENANT			
APPLICANT INFORMATION			
Applicant is: <input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other		COMPANY NAME	
APPLICANT'S NAME		COMPANY ADDRESS	
EMAIL ADDRESS		CITY	STATE
PHONE #		Do you have a current city sign license? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Use Type		CONSTRUCTION CATEGORY	
<input type="checkbox"/> Commercial <input type="checkbox"/> Multi-Family <input type="checkbox"/> Residential		<input type="checkbox"/> Church <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other <input type="checkbox"/> Public	
<input type="checkbox"/> New Building OR <input type="checkbox"/> Existing Building		<input type="checkbox"/> Multi-Fam <input type="checkbox"/> Single Fam Det. <input type="checkbox"/> Townhouse <input type="checkbox"/> Two Family	
<input type="checkbox"/> Principal Building <input type="checkbox"/> Accessory Building <input type="checkbox"/> Other		Detailed Description of Work:	
LIST EACH SIGN INDIVIDUALLY BELOW. USE AN ADDITIONAL APPLICATION FORM IF NECESSARY			
SIGN #1		SIGN #2	
Sign Type: <input type="checkbox"/> Area ID <input type="checkbox"/> Elec Graphic Display <input type="checkbox"/> Changeable Copy <input type="checkbox"/> Nameplate <input type="checkbox"/> Directional <input type="checkbox"/> Billboard <input type="checkbox"/> Elec Changeable Copy <input type="checkbox"/> Temporary <input type="checkbox"/> Other _____ Class of Sign: <input type="checkbox"/> Freestanding <input type="checkbox"/> Monument <input type="checkbox"/> Wall Illuminated: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, indicate illumination type: <input type="checkbox"/> LED <input type="checkbox"/> Florescent, neon or incandescent Height _____ Width _____ Total Sq Ft _____		Sign Type: <input type="checkbox"/> Area ID <input type="checkbox"/> Elec Graphic Display <input type="checkbox"/> Changeable Copy <input type="checkbox"/> Nameplate <input type="checkbox"/> Directional <input type="checkbox"/> Billboard <input type="checkbox"/> Elec Changeable Copy <input type="checkbox"/> Temporary <input type="checkbox"/> Other _____ Class of Sign: <input type="checkbox"/> Freestanding <input type="checkbox"/> Monument <input type="checkbox"/> Wall Illuminated: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, indicate illumination type: <input type="checkbox"/> LED <input type="checkbox"/> Florescent, neon or incandescent Height _____ Width _____ Total Sq Ft _____	
SIGN #3		SIGN #4	
Sign Type: <input type="checkbox"/> Area ID <input type="checkbox"/> Elec Graphic Display <input type="checkbox"/> Changeable Copy <input type="checkbox"/> Nameplate <input type="checkbox"/> Directional <input type="checkbox"/> Billboard <input type="checkbox"/> Elec Changeable Copy <input type="checkbox"/> Temporary <input type="checkbox"/> Other _____ Class of Sign: <input type="checkbox"/> Freestanding <input type="checkbox"/> Monument <input type="checkbox"/> Wall Illuminated: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, indicate illumination type: <input type="checkbox"/> LED <input type="checkbox"/> Florescent, neon or incandescent Height _____ Width _____ Total Sq Ft _____		Sign Type: <input type="checkbox"/> Area ID <input type="checkbox"/> Elec Graphic Display <input type="checkbox"/> Changeable Copy <input type="checkbox"/> Nameplate <input type="checkbox"/> Directional <input type="checkbox"/> Billboard <input type="checkbox"/> Elec Changeable Copy <input type="checkbox"/> Temporary <input type="checkbox"/> Other _____ Class of Sign: <input type="checkbox"/> Freestanding <input type="checkbox"/> Monument <input type="checkbox"/> Wall Illuminated: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, indicate illumination type: <input type="checkbox"/> LED <input type="checkbox"/> Florescent, neon or incandescent Height _____ Width _____ Total Sq Ft _____	
PERMIT FEE SCHEDULE			
Per Sign: Up to 32 Sq ft = \$50.00 33 to 64 Sq ft = \$70.00 65 to 96 Sq ft = \$90.00 Over 96 Sq ft = \$110.00			
APPLICANT: PLEASE READ AND SIGN BELOW			
I hereby apply for a sign permit and I acknowledge that the information above is complete and accurate; I understand this is not a permit and work is not to start without a permit. I understand and hereby agree that the work for which the permit is issued shall be performed according to the following: (1) the conditions of the permit, (2) the approved plans and specifications, (3) the applicable city approvals, ordinances and codes and (4) the state building code. I understand that the permit will expire and become null and void if work is not started within 180 days or if work is suspended or abandoned for a period of 180 days anytime after work has commenced; and, that I am responsible for ensuring that all required inspections are requested in conformance with the state building code.			
APPLICANT'S SIGNATURE		DATE	
OFFICE USE ONLY			
DATE APPROVED	PLANNING DIVISION APPROVAL	<input type="checkbox"/> Verified zoning district and reviewed sign regulations <input type="checkbox"/> If freestanding sign, setback, height and area verified	
DATE APPROVED	AUTHORIZED TO ISSUE	REMARKS:	