

# PLYMOUTH PARKS & RECREATION PARK BUILDING & SHELTER RENTAL APPLICATION | 2019

## RENTAL POLICIES - BUILDINGS

- Reservations can be made up to 90 days in advance and at least two weeks prior to the event date.
- Damage deposit of \$200 is due at time of reservation.

## RENTAL POLICIES - SHELTERS

- Reservations can be made starting January 1st of the same year and at least two weeks prior to the event date.
- Shelters are available from May 1 - Sept. 30.
- Damage deposit of \$100 is due at time of reservation.

## RENTAL POLICIES - GENERAL

- Plymouth Parks are tobacco and alcohol-free.
- Sites are not available for sales or fundraising events.
- The City assumes no liability for loss, damage, injury or illness incurred by users of the facility.
- Cancellations can be made up to two weeks prior to the reservation. A \$25 cancellation fee will be retained.
- Every group using the facility must be under competent adult leadership. Renter assumes full responsibility for group's conduct and/or damages.
- Building doors will be electronically scheduled to be unlocked during your reservation.
- Vehicles must stay in designated parking lot and may not be driven on trails.
- No staking of any kind on park property.
- No firearms shall be brought on City property.
- Dogs are allowed in the parks as long as they are on a leash and owner cleans up after pet.

## DAMAGE DEPOSIT

A refundable damage deposit is required for each rental. It is the user's responsibility to ensure the facility is left in good condition after use. The deposit will be returned back to your credit card or via check following the event as long as the site is left in good condition.

## RENTAL APPLICATION

Person Responsible \_\_\_\_\_

Organization (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Approximate Attendance \_\_\_\_\_ Purpose \_\_\_\_\_

## USER TYPES & FEES HALF DAY = 9 am - 2 pm or 4 pm - 9 pm FULL DAY = 9 am - 9 pm

LOCATION	TYPE	HALF DAY	FULL DAY	DAMAGE DEPOSIT
<b>Bass Lake Shelter</b> <i>January 1 - December 31</i>	Plymouth Resident	\$80 + tax	\$140 + tax	\$200
	Non-Resident	\$105 + tax	\$175 + tax	\$200
	Plymouth Non-Profit	\$60	\$112	\$200
<b>Parkers Lake Building</b> <i>January 1 - December 31</i>	Plymouth Resident	\$120 + tax	\$180 + tax	\$200
	Non-Resident	\$145 + tax	\$210 + tax	\$200
	Plymouth Non-Profit	\$100	\$150	\$200
<b>Parkers Lake North Picnic Shelter</b> <i>May 1 - September 30</i>	Plymouth Resident	\$100 + tax	\$160 + tax	\$100
	Non-Resident	\$125 + tax	\$195 + tax	\$100
	Plymouth Non-Profit	\$80	\$130	\$100
<b>East Medicine Lake Picnic Shelter</b> <i>May 1 - September 30</i>	Plymouth Resident	\$100 + tax	\$160 + tax	\$100
	Non-Resident	\$125 + tax	\$195 + tax	\$100
	Plymouth Non-Profit	\$80	\$130	\$100
<b>West Medicine Lake Picnic Shelters</b> <i>May 1 - September 30</i>	Plymouth Resident	NA	\$60 + tax	\$100
	Non-Resident	NA	\$95 + tax	\$100
	Plymouth Non-Profit	NA	\$30	\$100

## RENTAL DETAILS

Date \_\_\_\_\_

Location ☐ Bass Lake Shelter ☐ Parkers Lake Building ☐ Parkers Lake North Picnic Shelter ☐ East Medicine Lake Picnic Shelter ☐ West Medicine Lake Picnic Shelter 1 ☐ West Medicine Lake Picnic Shelter 2

Time ☐ 9 am - 9 pm ☐ 9 am - 2 pm ☐ 4 pm - 9 pm

Event Times \_\_\_\_\_

Building Rentals Time To Unlock Doors \_\_\_\_\_ Time To Lock Doors \_\_\_\_\_

Payment ☐ Check Enclosed ☐ Credit Card (Visa, MasterCard, AmEx, Discover) Number \_\_\_\_\_ Exp \_\_\_\_\_

## RENTAL WAIVER

The City reserves the right to exercise supervisory authority and to prevent unauthorized or illegal activities on City property. The City shall not be responsible for interruptions of the use of the described facilities for reasons beyond its control, and reserves the right to cancel this permit for reasons of public safety or convenience.

I (We) represent and agree that I (we) have read and understand the information regarding the use of this Plymouth facility, including cancellation procedures, liabilities and responsibilities assumed, times and curfews, and maximum room capacities.

Specifically, and without limiting the generality of the foregoing, the holder of this permit agrees to save, defend and hold harmless the City for any damages to City personnel, facilities, equipment or other City property, or to the property and/or person of any third party resulting from the use authorized hereby. The City shall not be liable for death or injury of any such person occurring as a result of the use of the facilities authorized hereby.

Signature \_\_\_\_\_ Date \_\_\_\_\_



3400 Plymouth Blvd  
Plymouth, MN 55447

Phone: 763-509-5200  
Fax: 763-509-5207  
Email: recreation@plymouthmn.gov  
www.plymouthmn.gov