

Contact Information

Person Responsible:

Organization (if applicable):

Address:

Phone:

Email:

Purpose:

Approximate Attendance:

Rental Details

Date of Event:

Time of Event:

Selected Time Block:

☐Half Day
9am-2pm☐Half Day
4pm-9pm☐Full Day
9am-9pm

Location:

☐

Bass Lake Park Building*

☐

East Medicine Lake Picnic Shelter*

☐

Northwest Greenway Pavilion*

☐

Parkers Lake North Picnic Shelter*

☐

Parkers Lake Park Building*

☐

West Medicine Lake Picnic Shelter 1

☐

West Medicine Lake Picnic Shelter 2

*Electronic Access Doors:

Time to schedule doors to unlock:

Time to schedule doors to lock:

Will you be using a Food Truck?

☐

Yes

☐

No

Name of Food Truck:

Will you be serving alcohol?

☐

Yes*

☐

No

*If Yes, please call 763-509-5200 to apply for an Administrative Permit at least 2 weeks prior to your event.

Rental Waiver

The City reserves the right to exercise supervisory authority and to prevent unauthorized or illegal activities on City property. The City shall not be responsible for interruptions of the use of the described facilities for reasons beyond its control, and reserves the right to cancel this permit for reasons of public safety or convenience.

I (We) represent and agree that I (we) have read and understand the information regarding the use of this Plymouth facility, including cancellation procedures, liabilities and responsibilities assumed, times and curfews, and maximum room capacities.

Specifically, and without limiting the generality of the foregoing, the holder of this permit agrees to save, defend and hold harmless the City for any damages to City personnel, facilities, equipment or other City property, or to the property and/or person of any third party resulting from the use authorized hereby. The City shall not be liable for death or injury of any such person occurring as a result of the use of the facilities authorized hereby.

Signature:

Date:

Payment

Amount Due:

☐

Check Enclosed

☐

Credit Card (Visa, MasterCard, AmericanExpress, Discover)

Card Number:

Exp:

Signature:

Date:

RENTAL LOCATIONS

Bass Lake Park Building, 5450 Northwest Blvd
 East Medicine Lake Park Picnic Shelter, 1740 East Medicine Lake Blvd
 Northwest Greenway Pavilion, 5250 Peony Lane N
 Parkers Lake North Picnic Shelter, 15500 County Road 6
 Parkers Lake Park Building, 15205 County Road 6
 West Medicine Lake Park Shelter 1, 1920 West Medicine Lake Dr
 West Medicine Lake Park Shelter 2, 1920 West Medicine Lake Dr

RENTAL TYPES & FEES

Half Day: 9 am-2 pm or 4 pm-9 pm
 Full Day: 9 am-9 pm

LOCATION	TYPE	HALF DAY	FULL DAY	DAMAGE DEPOSIT
Picnic Shelters <i>Reservations open January 1, 2022</i>				
East Medicine Lake Picnic Shelter <i>Available May 1 - September 30</i> <i>Capacity 100</i>	Plymouth Resident	\$105	\$165	\$100
	Non-Resident	\$130	\$200	\$100
	Plymouth Non-Profit	\$85	\$135	\$100
Northwest Greenway Pavilion <i>Available May 1 - September 30</i> <i>Capacity 240</i>	Plymouth Resident	\$150	\$210	\$200
	Non-Resident	\$175	\$235	\$200
	Plymouth Non-Profit	\$125	\$175	\$200
Parkers Lake North Picnic Shelter <i>Available May 1 - September 30</i> <i>Capacity 150</i>	Plymouth Resident	\$105	\$165	\$100
	Non-Resident	\$130	\$200	\$100
	Plymouth Non-Profit	\$85	\$135	\$100
West Medicine Lake Picnic Shelters 1 & 2 <i>Available May 1 - September 30</i> <i>Capacity 30</i>	Plymouth Resident	NA	\$60	\$100
	Non-Resident	NA	\$95	\$100
	Plymouth Non-Profit	NA	\$30	\$100
Park Buildings <i>Reservations open 90 days prior to event date</i>				
Bass Lake Park Building <i>Available August 1- December 31</i> <i>Capacity 60</i>	Plymouth Resident	\$85	\$145	\$200
	Non-Resident	\$110	\$180	\$200
	Plymouth Non-Profit	\$65	\$115	\$200
Parkers Lake Park Building <i>Available August 1- December 31</i> <i>Capacity 60</i>	Plymouth Resident	\$125	\$185	\$200
	Non-Resident	\$150	\$215	\$200
	Plymouth Non-Profit	\$105	\$155	\$200
Additional Fees				
Food Truck Permit <i>-Available at Bass Lake Park Building, Northwest Greenway Pavilion, Parkers Lake North Picnic Shelter, and Parkers Lake Park Building</i> <i>-Copy of Food License must be sent to Recreation office at least 2 weeks prior to your reservation date.</i>	All	\$30	\$30	\$30