

**PLYMOUTH HOUSING AND
REDEVELOPMENT
AUTHORITY
STAFF REPORT**

TO: Plymouth Housing and Redevelopment Authority

FROM: Kenny Niemeyer, Housing and Economic Development
Coordinator

MEETING DATE: May 25, 2023

SUBJECT: General Amendment to the City of Plymouth's 2022
Community Development Block Grant Annual Action Plan
TreeHouse Line allocation

BACKGROUND:

The Community Development Block Grant (CDBG) is a federally funded program administered by the U.S. Department of Housing & Urban Development (HUD). The City of Plymouth HRA allocates funding from its CDBG allocation to public service organizations who provide services to residents of Plymouth.

The public service organization TreeHouse was originally allocated \$15,000 of 2022 CDBG Funds. As of 4/26/2022, TreeHouse utilized \$5,738.38 of its original allocation of \$15,000, and expects to utilize approximately \$1,482.87 for Q4 of the 2022 CDBG program year. CDBG funding helped TreeHouse serve seven Plymouth youth who were at-risk of homelessness. The proposed amendment will decrease the grant amount to match TreeHouse's stated financial need for serving Plymouth residents for the remainder of the 2022 CDBG Program Year.

RECOMMENDATION:

Staff recommends approval of Resolution No. 2023-04.

The public service organization TreeHouse has communicated to HRA staff that, due to decreasing need for their services in Plymouth, they expect to expend \$7,221.25 of their original allocation of \$15,000. Staff recommend decreasing TreeHouse's allocation of 2022 CDBG funds to \$7,650, freeing up \$7,350 of CDBG funds for other activities.

ATTACHMENTS:

1. Resolution No. 2023-06

CITY OF PLYMOUTH

HRA RESOLUTION 2023-06

**A RESOLUTION TO APPROVE A GENERAL AMENDMENT OF THE 2022
COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN**

WHEREAS, the City of Plymouth (“City”) has delegated its responsibility for the expenditure of Community Development Block Grant (CDBG) funds to the HRA pursuant to the Management Services Agreement dated the 17th day of November, 1995, between the City and the HRA; and

WHEREAS, the HRA and Sub-grantee are parties to that certain Subgrantee Agreement dated **July 1, 2022**, relating to Sub-grantee’s allocation and use of Federal Fiscal Year 2022 Community Development Block Grant (“CDBG”) funds (the “2022 Sub-grantee Agreement”); and

WHEREAS, the City of Plymouth intends to submit a general amendment to the U.S. Department of Housing and Urban Development for the City of Plymouth’s 2022 CDBG Annual Action Plans and held a duly constituted public comment period as required by its Citizen Participation Plan General Amendment requirements; and

NOW, THEREFORE, BE IT RESOLVED BY THE HOUSING AND REDEVELOPMENT AUTHORITY OF THE CITY OF PLYMOUTH, MINNESOTA, that it hereby recommends that the City Council authorize the City Manager to reduce the Sub-grantee’s allocation of 2022 Community Development Block Grant funds from the U.S. Department of Housing and Urban Development by the following amount:

- TreeHouse (7,350.00)

Pending final approval by the City Council, the City of Plymouth will submit the general amendment to the U.S. Department of Housing and Urban Development for approval.

Approved this 23rd day of March, 2023 by the Plymouth Housing and Redevelopment Authority.

Michelle Soderberg, Chair

Grant Fernelius, Executive Director