

# 2009 Annual Report

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## Chief's Message

June 2, 2010

City of Plymouth  
3400 Plymouth Boulevard  
Plymouth, MN 55447

Honorable Mayor Kelli Slavik  
City Councilmembers  
City Manager Laurie Ahrens

It is my honor to present you with the Plymouth Police Department's 2009 Annual Report.

During 2009, the men and women of the Plymouth Police Department once again made a concerted effort to provide extraordinary protection and superior service to our community. Their dedication to our mission and their commitment to our organization were clearly evident. Department personnel and programs were again recognized for their professionalism and outstanding service both internally and by several external organizations, which were another testament to the quality, character and will of our officers.

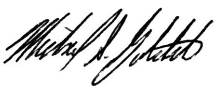
In review, 2009, was another successful year for department personnel. The organizational theme for the year was: Customer Service, which resulted in a reassessment of our service delivery and the creation of a customer service policy. A number of operational changes were made to ensure that personnel were offering the utmost in service through more face-to-face contacts, better documentation practices and through technological advances that allowed the department to better monitor and measure its activities.

Due to the troubling economic conditions that continued to emerge throughout 2009, the police department worked in concert with the other City departments to proactively reduce mid-year expenditures. In doing so, the department eliminated certain expenses related to training, conferences and to personnel by freezing open positions and realigning duties to create job sharing opportunities that did prove successful.

While the department's calls for service remained relatively consistent with our statistics from 2007 and 2008, the city's Part I Crimes (homicide, rape, robbery, aggravated assault, burglary, larceny/theft, auto theft and arson) were down 12.9%. The city's Part II Crimes (other assaults, forgery, fraud, embezzlement, stolen property, property damage, weapons violations, prostitution, other sex offenses, narcotics, gambling, family offenses, DWI, liquor laws, and disorderly conduct) were down 7.9 %. Both of these statistics are significant, and hopefully sustainable, over the next several years through the department's proactive and collaborative policing efforts that have evolved through our strategic planning efforts.

I am once again grateful for the enthusiastic support offered to the police department and its personnel by the Plymouth City Council, the city's administration and the community at-large. I am also thankful for the superb work by our dedicated personnel, who time-and-time again, go above and beyond to improve the City of Plymouth's overall safety and security measures, which in turn, directly enhances the quality of life within our community.

Respectfully submitted,



Michael S. Goldstein  
Chief of Police

## Vision Statement

The Plymouth Police Departments' Vision Statement:

*To offer the community extraordinary protection and superior service through proactive strategies and advanced technology. We will treat one another and all whom we serve with care and respect. We will maintain the public trust through fair, civil, and just actions based on irrefutable principles. And, we will hold the responsibility given to us as law enforcement personnel in the highest regard.*



## Mission Statement

**"To offer the community extraordinary protection and superior service through proactive strategies and advanced technology."**

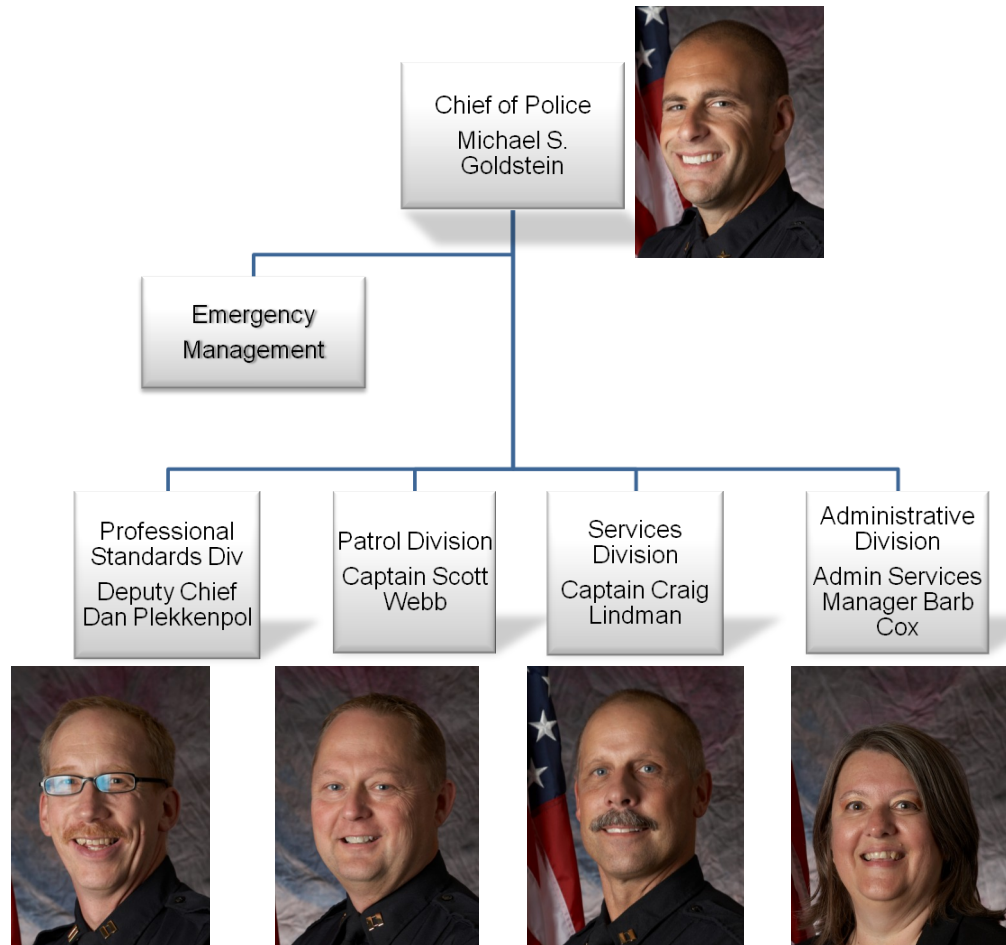
*The mission of the Plymouth Police Department is to provide the highest level of protection and service to all who live, work, and visit our community. This will be accomplished through diligence, dedication, and with an unequivocal sense of duty. We will achieve excellence by displaying courage, integrity, and professionalism in our delivery of protection and service to those in need.*

*This department places great value on providing prompt and courteous service. We shall do so by promoting positive communication with our community partners.*

*We will protect the Constitutional guarantees of our democracy while safeguarding individual freedom and valuing diversity. We will do so with honor and a compassionate mind, using sound tactics and judgment.*

## Main Organization: Command Staff

The Plymouth Police Department is divided into four main divisions. Each Divisional Commander is responsible for the personnel and operations in their division.



### NEW CAPTAIN:

Captain Scott Webb, Patrol Commander, retired from the Department on June 18, 2009 with over 20 years services to the community.

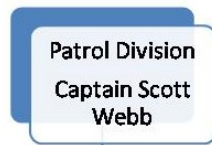
Sgt. Jeff Swiatkiewicz was promoted to Captain and assigned to the Patrol Division.



## Patrol Division



Captain  
Scott Webb



Captain  
Jeff Swiatkiewicz

The **Patrol Division** provides law enforcement services to the community 24-hours-a-day, every day of the year.

The **Patrol Division** is staffed with one Captain, eight Sergeants, and 35 Officers.

The Patrol Commander is a **Captain**, who oversees the daily functions of the division, and includes officers in the special assignments of K-9, SWAT and Traffic.

## K9 Program



SABER

The Plymouth Police K-9 Unit consists of two teams. Officer Topp and K-9 Saber, a 7-year old Belgian Malinois, are currently USPCA certified in PD1, PD2X and narcotics detection. Officer Fadden and K-9 Roscoe, a 4-year old German Shepherd Dog, were replaced in September, due to the promotion of Officer Fadden to Sergeant. Officer Gliniany was selected as our new handler and met his new partner, a 14-month old German Shepherd named Stryker. Officer Gliniany and K-9 Stryker successfully completed their training and are in service.

PD1 certification consists of obedience, agility, person search, article search, and apprehension. PD2 and PD2X are tracking certifications, the "X" meaning expert. Narcotics certification consists of indoor and outdoor searches for any of the following substances: marijuana, methamphetamine, cocaine, crack, and heroin.

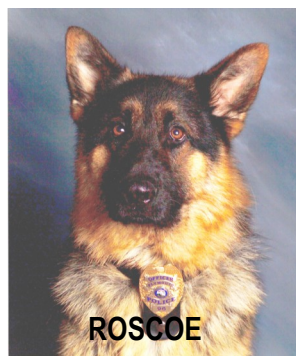
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In 2009, the Plymouth Police K-9 Units were deployed on one hundred and ninety-one different incidents. The incidents in-

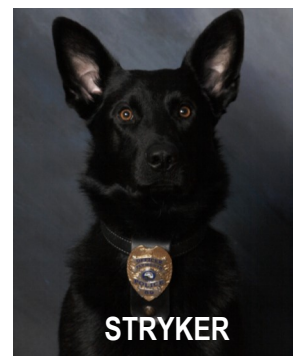
cluded searches for persons and narcotics in our city as well as assists to other cities.

In 2009, we continued a partnership with the Hennepin County Workhouse, in which our K-9 Teams do random narcotic searches of the premises. The Unit also continued to assist both Wayzata High School and Robbinsdale Armstrong High School with random narcotic searches of their buildings and vehicles throughout the school year. The Unit developed a strong working relationship with the Northwest Drug Task Force as well.

As always, the K-9 teams are a big hit with the public and made numerous appearances throughout the year including Music in Plymouth, Plymouth on Parade, Night to Unite, Citizen Academy and the Plymouth Fire Department's Open House.



ROSCOE



STRYKER



## Traffic Unit

The Plymouth Police Department's Traffic Unit was formed in 1995. The unit's primary responsibility is to address traffic concerns in the cities residential areas. Additional responsibilities include: providing high-visibility traffic enforcement throughout the city, responding to and investigating major traffic accidents, enforcing commercial motor vehicle regulations, and conducting follow-up investigations of traffic related complaints.

Three officers were assigned full time to the Traffic Unit this year, Officer Dave Groth, Officer Darrin Gotsch, and Officer Nick Benesch. Officer Michael Buske also served in the Traffic Unit during the summer months. In addition to these officers' enforcement efforts, two speed trailers are continually utilized throughout the city to help educate drivers and obtain voluntary compliance in areas with traffic related concerns. These trailers were placed in areas where we received citizen complaints as well as in areas that officers thought they could serve a purpose. Officers in the Traffic Unit continue to educate the public about traffic safety by participating on a regular basis in the police departments cable program, "Along for the Ride."

Officer Dave Groth is a certified commercial motor vehicle inspector. Officer Groth and other members of the unit work each year in a coordinated effort with the Minnesota State Patrol and local departments to conduct commercial vehicle inspections. Officer Groth conducted more than 145 commercial vehicle inspections this year and wrote the most citations of any local officer in-

volved in the program. He was commended by the Minnesota State Patrol for his quality of inspections and work within the program.

In 2009, the Plymouth Police Department participated in numerous multi-jurisdictional traffic saturation projects known as Safe and Sober and Operation Nightcap. In most cases, we worked closely with Minnetonka Police Department and Maple Grove Police Department. Through these efforts, we have built strong working relationships and continue to conduct multi-jurisdictional responses to enforce areas of high traffic offenses.

In 2009, the Plymouth Police Department Traffic Unit issued over 5,717 citations in their efforts to reduce the number of accidents that occur in the City of Plymouth. This is 50.5% of the citations issued by the entire department. Through this hard work, they continue to make the city's roadways safer while giving the department's patrol division more time to concentrate on other types of enforcement efforts.

### TRAFFIC STATISTICS:

Crashes — Unfortunately there were two fatal crashes in Plymouth during 2009; one in May and another in November. Both personal injury and property damage crashes were down; with total crashes down 12.7% over 2008.

Citations — The department wrote a total of 11,313 traffic citations during 2009. Just over a third of those citations were for speeding.

## SWAT (Special Weapons And Tactics)

The Plymouth Police Department's SWAT team added a fourth negotiator in 2009 to assist with bringing a safe conclusion to events where a dangerous individual may not be complying. Along with the four negotiators there are twelve tactical operators. The tactical operators receive specialized training in various disciplines. The team continued its monthly trainings in hostage rescue, barricaded subject(s), and high risk search warrants. They also attended the 2009 MTOA

Training Conference held at Camp Ripley. Working and training with other neighboring tactical teams also remains a priority. Team members made appearances at various community events throughout the year. The team remains on-call 24/7/365.



## Volunteer Services Explorer Program

The Explorers continued to meet every Tuesday for two hours and learned topics that were taught by their police officer advisors. To name just a few, topics included Burglary Response, Traffic Stops, Crime Prevention, Hostage Negotiations, and other scenarios police officers deal with. The Explorers again competed very well this year at the MN State Law Enforcement Explorer Conference (April 23-26), in Rochester. The Explorers took home five awards (1<sup>st</sup> place Crime Scene Search, 2<sup>nd</sup> place Street Decisions, 3<sup>rd</sup> place Traffic Stops, 3<sup>rd</sup> place Courtroom Testimony Academic, and 5<sup>th</sup> place Traffic Accident Investigation).

The summer was again very busy with volunteer work. The Explorers assisted in events outside of the city including the 3M Golf Tournament (528 hrs), Columbia Heights Parade (12 hrs), and YMCA Youth Night (21 hrs). The Explorers dedicated many hours to Plymouth events such as Night to Unite (23 hrs), Music in Plymouth (67.65 hrs), and SWAT role playing (48 hrs). We were honored to have Explorer Captain Sara Phillippe be selected to attend the National Law Enforcement Explorer Leadership Academy (U.S. Military Police) from July 11-18 at Fort Leonard Wood, MO. The Explorers volunteered a total of 2,222.4 hours.





## Volunteer Services Reserve Program

During 2009, the Plymouth Police Reserve Unit continued its tradition of dedicated volunteers assisting the efforts of the Patrol Division, officer training, crime prevention, and supporting the Police Explorer Post.

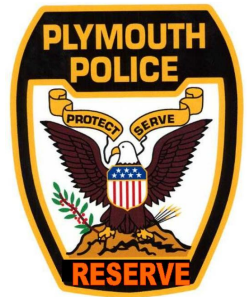
Eighteen people volunteered time as a Reserve Officer in 2009. Sergeant Brian Beniek served as the Reserve Coordinator. Officers Dallas Gjesvold and Chris Hendrickson provided training assistance.

The unit lost a long time dedicated member in April when former Captain Jerad Hoff resigned due to a family relocation to Phoenix, AZ. Two Reserves left the unit during the year to accept licensed officer positions. Paul Fischer is now an officer in Buffalo, MN and Kevin Swanson is an officer in Santa Fe, NM.

The group logged 3,041 hours of volunteer time during the year. This is down slightly from the 3,252 hours volunteered in 2008. Regular patrol shifts accounted for 1,551 of the

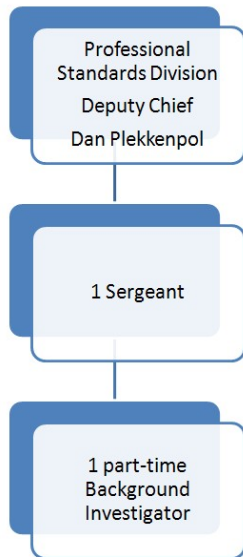
hours. In addition to patrol duties, the Reserve Program also provides critical personnel resources during city events, such as Music in Plymouth, Plymouth on Parade, and Plymouth Fire & Ice. These events rely on law enforcement volunteers for traffic direction and security. Reserves also participate in training events for the licensed staff by role-playing “bad guys” or assisting with training equipment. Other initiatives within the department are also supported by the Reserves, such as the cable TV show, and providing positive police contacts during school events. Reserves were also able to assist with some unassigned CSO shifts during the year.

For the fifth straight year the Reserve Unit has qualified for the Gold Level President's Volunteer Service Award.





## Professional Standards



Deputy Chief  
Dan Plekkenpol

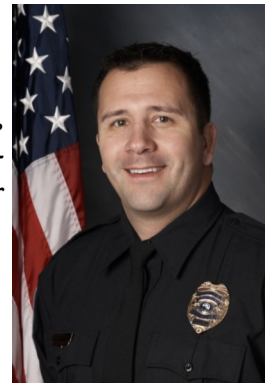
The Professional Standards Division has primary responsibility for the various Human Resource duties of the Department. These responsibilities include internal affairs, training, personnel processes for hiring, promotions, and assignments, policies and procedures, and background investigations. Some of the other assignments of the division include responsibility for coordinating the City's alcohol and tobacco compliance programs and monitoring complaints involving the City's train whistle quiet zone ordinance, and applying for and working with various grants. The division has three sworn members including the Deputy Chief, one Sergeant, and one part-time Background Investigator (civilian).

## Recruiting

In 2009, we continued to attend law enforcement career fairs. We attended the LEO (Law Enforcement Opportunities) Career Fair, and participated in other fairs at Alexandria Vocational Technical College, and Fond du Lac Tribal and Community College.

## Hiring

**Police Officer:** On October 5, 2009, the Plymouth Police Department hired one new officer through attrition, Ryan Janssen.



## Promotions

Sergeant Jeff Swiatkiewicz was promoted to the rank of Captain following the retirement of Scott Webb in mid-June. Officer Erik Fadden was then promoted to the vacant Sergeant position.



Capt. Jeff Swiatkiewicz



Sgt. Erik Fadden

## Retirements

The department had two retirements during the year. Both retired after over 20 years service.

Captain Scott Webb started with Plymouth Police on March 25, 1989 and retired June 18, 2009.

Officer Susan Gottwald started with Plymouth on February 6, 1989 and retired on November 30, 2009.

Capt. Scott Webb  
Photo of Officer Gottwald  
not available



## Appointments & Assignments

**SWAT Team Negotiator:** Officer Mike Passig was selected as an additional negotiator for the Plymouth Police Departments' SWAT Team.

**Incident Command Communications Coordinator:** Officers Amy Goodwin and Darren McGann were appointed to serve in this position to work closely with command staff to coordinate information from the operational field during a large scale incident or disaster.

**Investigative Sergeant:** Sergeant Jon Sigfrinius was appointed as the new investigative supervisor to replace Sergeant Gebhardt whose term in that position had expired.

**School Resource Officer:** Officer Jon Christianson was appointed to serve as the Wayzata High School Resource Officer replacing the vacancy created by Officer Mike Passig who reached the end of his term. Officer Todd Kloss was selected to fill an open position at the Wayzata High School during the 2010-2011 school year when Officer Andy Clayburn ends his term. Officer Dallas Gjesvold had accepted his appointment to serve as a School Resource Officer at Plymouth Middle School when Officer Scott Whiteford completes his term for the 2009-2010 school year.

**DARE:** Officers Dallas Gjesvold and Dave Durenberger were selected as DARE Officers to augment the program after the retirement of Officer Gottwald. The DARE program will have a new schedule that will implement the use of patrol officers.

**Rotating Investigator:** Officer Jon Goldenman was selected to fill the open Rotating Investigator position.

**Explorer Advisor:** Officers Jon Goldenman, Amy Moen and Shawn Grande were appointed to serve as Explorer Advisors.

**Reserve Training Officer:** This is a newly created position to assist the Sergeant in charge of this program. Officers Chris Hendrickson and Dallas Gjesvold were chosen to assist with the training and skill development of current Reserve Officers.

**Range Instructor:** Officer Dan Rice was selected as an additional range instructor to augment our current team of trainers.

**Defensive Tactics Instructor:** Officer Ryan Hazen was appointed to fill a vacancy created when Officer Jeff Stimac wished to end his involvement.

**Crime and Fire Fund Liaison:** Officer Ryan Peterson was chosen to fill the position created by Officer Darren McGann after he decided to relinquish his role with the committee.

**K-9 Officer:** Officer Matt Gliniany was selected to fill the open position created by the promotion of Sergeant Erik Fadden.

**School and Community Sergeant:** With the promotion of Captain Swiatkiewicz, Sergeant Pete Johnson was selected to fill this position.

**Traffic Unit:** Officer Ryan Peterson was appointed to fill an opening in the Traffic Unit. The position was opened when Darrin Gotsch returned to patrol duties after his term in the Traffic Unit had expired.

## Internal Affairs

This year the Department reviewed 40 inquiries. Of the 40 inquiries, 10 were classified as complaints, 27 were classified as performance matters, and 3 were classified as departmental concerns per department policy.

The results of these investigations were:

|               |    |
|---------------|----|
| No Finding    | 44 |
| Exonerated    | 6  |
| Not Sustained | 3  |
| Sustained     | 16 |
| Pended        | 0  |
| Unfounded     | 0  |

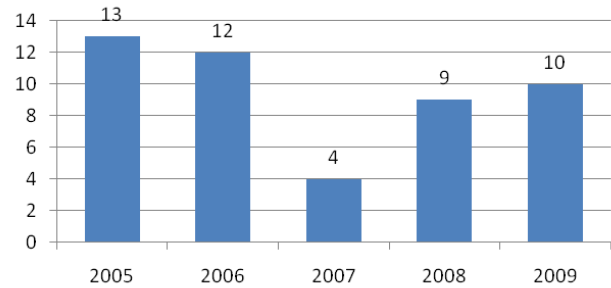
The number of findings exceeds the number of inquiries filed as some complaints involved more than one individual and some dealt with more than one issue.

## Background Investigations

The Professional Standards Division conducted and/or supervised the following background investigations.

|  |            |
|--|------------|
| Police Officer                                     | 2          |
| Reserve  | 15         |
| Citizen Academy                                    | 19         |
| Explorer   | 15         |
| Tobacco buyer                                      | 2          |
| Janitor  | 8          |
| Fire Department                                    | 8          |
| Gambling license                                   | 4          |
| Volunteer for police                               | 1          |
| Volunteer for city shops<br>(squad driver/cleaner) | 1          |
| Children Service Worker                            | 11         |
| Section 8 Housing                                  | 19         |
| <b>TOTAL</b>                                       | <b>105</b> |

## Annual Complaint Totals



## Licensing & Compliance Checks

The following investigations were conducted during calendar year 2009 with regard to City licenses:

|                  |            |
|------------------|------------|
| Firearms Acquire | 443        |
| Liquor           | 107        |
| Massage          | 144        |
| Peddler          | 58         |
| <b>TOTAL</b>     | <b>752</b> |

**Tobacco:** The department conducted two rounds of compliance checks on tobacco license holders in 2009.

During both rounds, a total of 92 tobacco compliance checks were completed. During these checks we had 8 fails, which represents a 8.7% failure rate. During the year, 45 clerks attended training offered by the department.

**Alcohol:** The department checked alcohol license holders twice in 2009.

During both rounds, a total of 111 alcohol compliance checks were completed. There were 4 fails, which represents an 3.6% failure rate.

**Administrative Fines:** In 2009, the city assessed \$3,500 in administrative alcohol compliance fines and \$4,750 in administrative tobacco compliance fines. In addition, businesses who failed alcohol compliance checks had their license suspended for 5 days. Businesses who failed tobacco compliance checks also served 5 days of suspension.

## Training

2009 was an interesting year, as concern and uncertainty about the economy played a huge role in the Police Department's overall budget, including the training budget. As we managed the training budget to make contingent budget cuts, we were still able to maintain our mandatory and core training efforts, through the use of free trainings and other collaborative opportunities. Our total hours were slightly lower than years past, but not significantly. Plymouth Police officers continue to be well trained.

A total of **9,346** hours of training were received by police officers of the Plymouth Police Department during the year 2009. Based on our 2009 authorized strength of 70 officers, this averages out to **133.5** hours per officer. Nearly 3,900 hours, or approximately 41.7%, of training was done in-house. Total training hours include a large number of instructor hours.

Additionally, Community Service Officers received 85 hours of training in 2009.

Departmental training for 2009 included the usual mandatory Use of Force, First Responder Refresher, Respectful Workplace, and HazMat/Bloodborne Pathogens training. Officer Jeanine Brudenell of Mpls. PD instructed us on Somali Culture, Gangs and Crime. Marsha Panos of the St. Paul PD instructed on Fitness for Law Enforcement. Attorney's Jon Iverson and Jason Hively taught about Police Officer Liability, and Asst. Hennepin Co. Attorney's Al Harris and Mike Walz gave a Legal Update with specific segments about child custody and juvenile issues.

Our Confrontational Pre-conditioning training in the spring was held at the new SCALE Regional Training Center in Jordan, which again

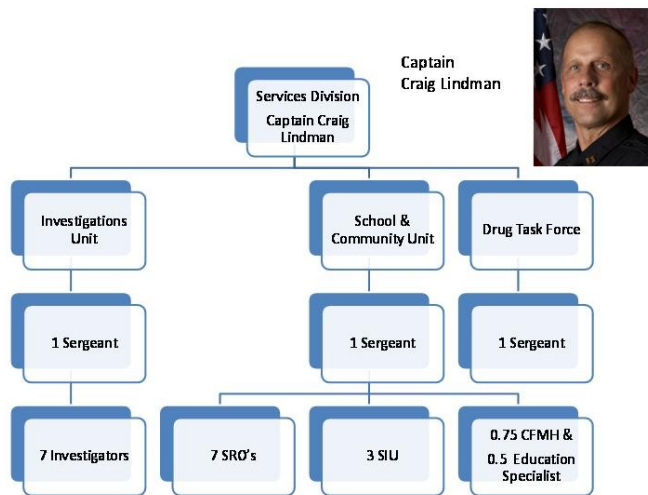
gave us a new venue for active shooter tactics. We traveled to Camp Ripley for two days of department training in September. As always, this is a great place to train, and a good time to get away from the city, and to develop camaraderie. We conducted rifle and handgun ranges, force-on-force scenario's, and this year used one of the military's shooting simulators (the EST 2000).

Changes created by promotions and re-assignments made for additional training in 2009. Along with general training opportunities, specialized training was offered during the year in the following categories:

- Officer Survival
- Bike Patrol
- Crime Prevention
- DARE
- School Resource Officer
- Midwest Counter-Drug Training
- Practical Homicide (investigations)
- Cell Phone Forensics
- Range and Defensive Tactics
- SWAT
- Citizen Complaints and Supervisors
- Pursuit Training
- Emergency Management
- Critical Incidents: Preparing Your Agency
- Trauma's of Law Enforcement
- Internet Crimes Against Children



## Support Services Division



The Support Services Division of the Police Department has three units. They are the Investigations Unit, School & Community Unit, and the Narcotics Unit. The Division is comprised of one Captain, three Sergeants, seven Investigators, and 10.75 Officers in various assignments. The Division also shares an education specialist with the Fire Department.

## Investigations

The role of the unit is the investigation of crimes and apprehension of suspected offenders. This unit also assists and works in conjunction with other units in this division when needed including SIU, SRO's, DTF and CFMH. The Investigations Unit is primarily a reactive one, but it is capable of performing proactive functions as the need arises. The major job tasks of the division are as follows:

- 1) Case screening
- 2) Follow-up investigations
- 3) Criminal intelligence
- 4) Background Checks

One sergeant and seven Investigators are assigned full-time to Investigations. Three of the investigator positions are a rotating assignment for two years, with a third year option. The rotating positions have proved to be of benefit to the individual officer as well as the division. It allows officers to experience first-hand, the amount of work and knowledge it takes to bring cases to a final conclusion as well as lightening the caseload for existing investigators. These rotating officers are then encouraged to

bring their knowledge back to the Patrol Division where they can apply and share it with other officers. The rotation of these Officers also adds experience and expertise to the pool of potential full-time Investigators and Supervisors. The feedback received from past rotating officers has been positive. The other four Investigator positions are considered long-term promotions and not assignments.

The Investigative Unit continues to assign cases based on two distinct categories, Crimes Against Persons and Property Crimes. Two permanent Detectives investigate primarily Person Crimes and the other two permanent Detectives handle primarily Property Crimes. The rotating Detectives handle a combination of both. This separation aids in the efficiency of assigning cases and better customer service to victims. All Detectives continue to be cross-trained in homicide investigations. The Financial Crimes Technology Services Company continues to process a large majority of our NSF check cases. The program that they de-

## Investigations (continued)

*(Continued from page 13)*

liver is very beneficial to our agency and victims.

The LETG records management system continues to improve the efficiency of the Investigation Division by saving vast amounts of time during case screening and assignment, information sharing, case monitoring and customer service to victims and the general public. LETG has also facilitated the ability of the Investigative Supervisor to assign cases back to the Patrol Division for investigative action.



## Narcotics Unit

### Drug Task Force

The Plymouth Police Department continued its participation in the Northwest Metro Drug Task Force in 2009. The Drug Task Force is made up of eight participating agencies. They are the cities of Plymouth, Golden Valley, St. Louis Park, Hopkins, Crystal, Robbinsdale, New Hope, and Hennepin County. The team takes over the investigation of narcotic cases that often start as other types of cases within the respective cities. As in past years, some of the cases were worked on in conjunction with other agencies including other area drug task forces, the BCA, the DEA, the ATF, the FBI, and U.S. Customs.

The group had 163 active investigations during 2009, which resulted in 139 arrests. They seized numerous drugs, including over 5,733 grams of cocaine, 1,343 ounces of marijuana,

7,528 grams of methamphetamine, and 354 grams of crack cocaine. They also seized 53 guns. Members attended several training courses throughout the year. The group also participated in several public presentations to a total of 345 people. The total amount of currency that was seized by the task force in 2009 was \$314,118. The group also seized 8 vehicles valued at \$61,500 in 2009.

## School & Community Unit

The School & Community Unit includes several programs; School Resources Officers (SRO's), DARE, Crime Prevention, Crime Free Multi-Housing (CFMH), Predatory Offender Compliance, the Special Investigations Unit (SIU), and the Chaplain and Senior Corps.

### School Resource Officers

The Police Department provides three officers to the Wayzata School District, three officers to the Robbinsdale School District and one officer to Providence Academy.

The School Resource Officer is primarily responsible for the safety and security of their respective buildings. They are a resource for students and staff, investigate criminal activity that occurs on school grounds, and fulfill requests for classroom presentations. In the 2008- 2009 school year, the resource officers gave 79 classroom presentations.

A new advancement in connectivity between schools and police was made in 2009. Both Armstrong High school and Plymouth Middle School currently have 800 MHz capability for contacting police on an assigned zone. This capability is designed to give administrators

and the transportation service (bus company) the ability to talk directly to police during critical and emergency situations thus providing a more effective and informed response. This capability is being pushed out to the rest of the schools in the Robbinsdale School District by mid 2010. All Wayzata schools in the Wayzata School District currently have this capability.

The School Resource Officers have received additional training in school and grounds security, conducting safe school assessments, gangs, and gang trends. SROs received a combined total of 317 hours of training related to their positions. Officers have become more involved in the decision making processes that affect the physical security of their respective campuses.

### Predatory Offender Registration

The responsibility to perform compliance checks on the predatory offenders remains mainly with the Patrol Division. Twelve officers, four sergeants, three SROs, and 1 investigator make up the compliance check program administered by the School and Community Sergeant. Officers were trained internally and are expected to be more pro-active with their compliance checks. At the end of 2009, the department was tracking 42 registered preda-

tory offenders living within the City of Plymouth compared to 36 at the end of 2008. All of these offenders are either Level 2, Level 1 (lowest risk to re-offend) or they are not assigned a risk level (released before the risk level assignment project began or were convicted in another state). All offenders are contacted at least twice a year to ensure they are still compliant and their photos are up to date.

## Special Investigations Unit (SIU)

The Special Investigations Unit is now in its third full year. SIU became an affiliate member of Internet Crimes Against Children (ICAC) in October, 2009. The ICAC program was created to help state and local law enforcement agencies enhance their investigative response to offenders who use the Internet, online communication systems, or other computer technology to sexually exploit children. There are currently 59 regional task force agencies funded through the Department of Justice and Office of Juvenile Justice and Delinquency Prevention. ICAC also sponsored continued specialized training during the year. One Officer attended ICAC Investigative Techniques and Cellular Phone Forensics. All members attended Physical Surveillance and Informant Management.

In 2009, SIU issued 23 traffic-related citations and made 81 arrests resulting in 37 felony charges and 54 gross misdemeanor or misdemeanor charges. They recovered one stolen vehicle, forfeited four vehicles and seized \$31,323 in cash. A total of 354.57 grams of marijuana and 7 ecstasy pills were recovered. SIU served 13 search warrants in 2009.

SIU has also worked with a variety of other agencies in order to combat criminal issues. One example of this was assisting in a multi-agency surveillance team to catch a suspect who was involved in the Caribou Coffee burglaries among other places.

Some of their significant cases include a criminal who is currently serving 4.5 years in St. Cloud Prison for Simple Robbery and 3<sup>rd</sup> Degree Attempted Burglary from an apartment complex in which he broke into multiple vehicles in the underground garage during a several month spree. Another suspect, who broke into our bait vehicle, amongst other vehicles, at another apartment complex is currently awaiting trial after confessing.

A more recent event at the Bass Lake Playfields involving three shootings resulted in multiple arrests. SIU developed a lead on this case through researching our LETG records system. Many of SIUs cases stem from citizens, information passed on by officers and investigators or generated from researching police reports.

## D.A.R.E. (Drug Abuse Resistance Education)

The Plymouth Police Department provided the *D.A.R.E.* (Drug Abuse Resistance Education) program Core Curriculum to eight Elementary Schools in 2009. This year marks the 19<sup>th</sup> year Plymouth has made this scientifically based health curriculum available to all elementary schools in the City of Plymouth.

The schools include seven in the Wayzata School District and one in the Robbinsdale School District. Approximately 1000 fifth grade students participated in the 10-week program in 2009. The D.A.R.E. Unit consisted of one full-time and three part-time DARE instructors.



## Crime Free Multi-Housing (CFMH)

Certified Crime Prevention Specialist and Crime Free Multi-Housing (CFMH) Officer Angela Haseman, continues to maintain a close working relationship with the apartment community. Officer Haseman helps owners, managers, and residents deal with challenges unique to rental property. Officer Haseman communicates weekly with rental managers. In addition, she holds quarterly meetings for rental property owners and managers. The meetings continue to grow, averaging 17 attendees at each meeting in 2009. Topics included: graffiti, SWAT, "Going Green", and hazardous clean-up of units. Five managers attended all four meetings and received their refresher certification. Officer Haseman conducted four CFMH premise security surveys for apartment buildings in 2009, bringing the total number of properties attempting to pass this requirement up to 19. Another nine apartment buildings held resident safety trainings for their tenants, during which Officer Haseman presented safety and crime prevention tips. One building, Stone Hill Apartments, is on the verge of becoming the first fully certified CFMH community in the City.

Officer Haseman partnered with Maple Grove and New Hope to offer four CFMH trainings in 2009. The CFMH trainings educated 71 rental owners, managers, and employees about the CFMH program and gave them tools to more effectively deal with criminal activity on their property. Another 8 attended the 4 hour refresher class. In addition, Officer Haseman offered a CFMH "Train-the-trainer" class for law enforcement officers. The class trained officers how to develop and run a successful CFMH program in their communities. Seven officers attended this class.



In 2009, Officer Haseman was appointed Chairperson of the Minnesota Crime Prevention Association Crime Free Multi-Housing Committee. She conducted four quarterly meetings around the state for law enforcement CFMH coordinators. In addition, Officer Haseman created a CFMH coordinator data-base, allowing for easier communication between law enforcement agencies and a speaker data-base, to assist agencies in finding speakers for their CFMH trainings.

Officer Haseman also helps enforce the City's rental licensing ordinance, working to reduce repeat calls for service for nuisance violations. In 2009, Officer Haseman sent 196 nuisance warning letters. Only 27 units went on to get their first nuisances strike, 10 needed a second strike, and 1 unit went on to receive a third strike. Many units on their second strike, and the one unit that received its third strike, were evicted by management.

In addition, Officer Haseman helps enforce City Ordinance 960, which deals with nuisance violations on all private property, on a complaint-driven basis. This ordinance can impose civil fines for repeat nuisance violations. The ordinance was used 10 times in 2009.

## Community Presentations

Approximately 106 presentations on crime prevention topics were given in the city during 2009. The average time spend on each presentation was one hour and the average attendance was 32. In comparison, the Department did 99 presentations in 2008. The presentations covered personal safety, career talks, general crime prevention, security surveys, Neighborhood Watch meetings, safety fairs, as well as tours of the police department.

## Along For The Ride

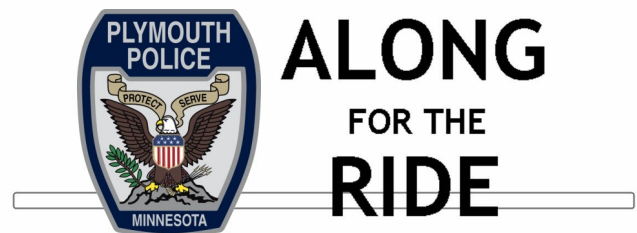
The Plymouth Police Department's informational television show *Along for the Ride* has been on-the-air since 2005. The show is broadcast on local cable channels 16 and 20. In November 2008, the show was added to the City of Plymouth's website, so it can be seen by those who do not have cable television.

Each episode of *Along for the Ride* highlights different police activities, services, programs, and safety topics. Six separate shows were broadcast during 2009. Our main topics included: Hennepin County Dispatch, Senior Safety, Scams, Youth Safety, Trends in Teen Drug, Alcohol, and Tobacco use, Department Updates, Emergency Preparedness, School Resource Officers, Crime Analysis, and Drunk Driving.

*Along for the Ride* is co-hosted by Officer Angela Haseman and Community Services Supervisor Jim Long. Together they write, coordinate, and host each show. The Plymouth Police Senior Corps helps with filming, production, and editing of the show. *Along for the*

## ECEL Committee

**Excellent Community, Enhancing Livability (ECEL) Committee.** Representatives from the City's collaborative ECEL Committee teamed with public works and CERT to host a spring flower planting event at one of Plymouth's low income, subsidized apartment communities. It was a project that brought residents together cross culturally, joined the young with the old, and beautified the property and created pride and ownership in the community. A donation from the Maple Crest nursery made this initiative possible.



*Ride* has become an excellent conduit for the public to learn about crime prevention, public safety information, and get a chance to learn more about the police department. Due to upgrades at the studio, the show received a make-over this year, with a new beginning, ending, and the ability to add more graphic effects to help engage the audience and emphasize information in the show.



## Crime Prevention

The Department's Crime Prevention programs continue to be a valuable asset to the department and the community in general. We provide a high level of service and assertively market our programs, services, and educational opportunities within the community.

Some of the programs offered during 2009 include:

- ▶▶File of Life provides free cards to residents to list emergency information.
- ▶▶Project Childsafe provides free gunlocks to prevent accidental shootings in homes.
- ▶▶Premise Security Checks provides free review of plans with suggestions for landscaping and/or design changes to help make the structure more secure.
- ▶▶Crime Prevention Newsletter addresses current concerns for the community and is published quarterly.
- ▶▶Self Defense for Females class was offered twice during 2009 in cooperation with Park & Recreation.
- ▶▶Home Alone class offered in conjunction with the Fire departments for families with working parents making the decision to leave the children home alone for a period of time each day.
- ▶▶Email Alert Network includes a weekly email with information on crime for the week and then targeted special alerts for such things as residential burglaries or suspicious activity in neighborhoods.
- ▶▶McGruff Truck program works with 27 City employees from Public Works, Parks and Recreation, and Forestry who are typically out in the field.
- ▶▶Amber Sticks are a portable, electronic child identification flash drive offered at low cost to parents.
- ▶▶Car Seats are provided at low cost to families along with instruction on how to properly install them in vehicles. A total of 226 checks were done in 2009 with 375 seats sold.
- ▶▶Bike Helmets are offered weekly during the summer in toddler through adult sizes at low cost. In 2009, during 21 events 889 helmets were sold.
- ▶▶Placemats for children with safety information were provided to a number of local restaurants during the year.
- ▶▶Early Childhood Education Classes were provided by Police and Fire, along with the Wayzata School District. A total of 21 classroom presentations were provided.
- ▶▶My Space, Whose Space Workshops on Internet safety for parents was provided. A total of 31 families attended.
- ▶▶Children Have an Identity (CHAD) is a program that provides a sticker for children's car seats that provide identity and emergency information in case others in the vehicle are unable to provide it.
- ▶▶Staff from Police and Fire also attended seven safety fairs sponsored by Plymouth businesses during the year.



## Neighborhood Watch

The Plymouth Police Department has sponsored the Neighborhood Watch Program for more than twenty years. The program is successful because neighbors, working together, can reduce the opportunity for crime, and increase the risk of detection, by reporting suspicious activity immediately by using 9-1-1.

The requirements of the Neighborhood Watch Program are that neighbors get together twice year to stay familiar with one another, that they report suspicious activity by dialing 9-1-1, and that they reduce the opportunity for crime to occur in their neighborhood.

Neighbors are also encouraged to develop e-mail and telephone trees within the neighborhood to promote communication, enlist in the Police-Fire E-mail Alert Network, and post neighborhood watch signs.

## Night to Unite

On Tuesday, August 4, 2009, Plymouth residents from 162 neighborhoods gathered for the City's eighteenth celebration of "Night to Unite" (NTU), formerly known as National Night Out.

On the evening of NTU, Police, Fire, Public Works, and Paramedics formed a "Public Safety Caravan." Individual units within the Caravan were able to visit approximately 150 block parties. Staff answered questions, and provided crime prevention pamphlets, program flyers, safety publications, gunlocks, and recycling information. Special handouts were given to children including tattoos, stickers, safety coloring books, pencils, and personalized McGruff cups and T-shirts.

As in years past, many Coordinators hosted "back to school supplies and non perishable food drives" to support Interfaith Outreach and Prism. Approximately 3,000 pounds of supplies were dropped off by NTU Coordinators

at Public Works over the course of a week. Local businesses also supported NTU by providing free food, gift certificates, coupons, reduced prices on food, and free desserts for those hosting parties.

PPD and PFD hosted the third annual "Night to Unite" daytime Kick-Off Event in 2009. The Kick-Off was held at Fire Station III and ran from 2:30 – 5:00 p.m. Attendance exceeded all expectations and it is estimated that more than 1,000 residents took part in the event. The Police and Fire Departments, McGruff Trucks, North Memorial Air Care, North Ambulance, Hennepin County Dispatch and many locals businesses provided information, demonstrations, food, and free gifts to the attendees.

"Night to Unite" has become a tradition that reflects the pride and commitment residents, businesses, and City employees have for the safety of their community.



## Chaplain Corps

The Plymouth Chaplain Corps continues with an eight member group, representing the various churches with congregations within the community. Two are on-call chaplains during each quarter, one serving the east side of the city and one serving the west.

The chaplains continue to serve the department in two main areas throughout the year. First, the Chaplain's Officer of the Week Pro-

gram continued into its second rotation through the roster. Chaplain's congregations list the name and pray for one officer each week throughout the year. The program is well received both by the officers and by the congregations who take part. Chaplains also served by responding to 18 call-outs during the calendar year, twice the number from 2008. A member of the Chaplain Corps also provides a monthly column for the department's newsletter.

## Senior Corps

The Police Department has had the Senior Corps program since 2004. The Senior Corps is a group of senior citizen volunteers who help with numerous tasks and projects at the Police Department. The program continues to be a very beneficial addition to the Police Department.

The Senior Corps is instrumental in producing the Police Department's informational community television show, *Along for the Ride*. They create the set, run cameras, film field shots, and produce copies of the program for distribution. One member spends many hours editing video and preparing the program for broadcasting.

Two Senior Corps members were once again involved with the City's annual bike helmet sales every Thursday evening, May through August. They provided much needed help finding and fitting helmets for participants.

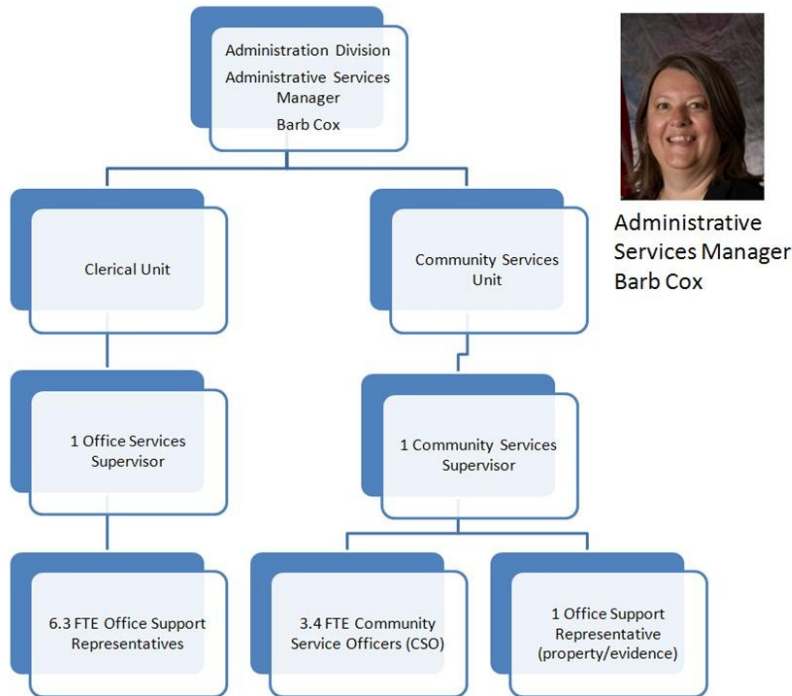
The Senior Corps also performs various computer and administrative duties, including assembling countless File of Life packets,

manuals for the Crime Free Multi-Housing program, assisting at Neighborhood Watch meetings, preparing mailings, conducting apartment firebox checks, gathering information for the *APB* (the Department's monthly newsletter), assisting with the predatory offender tracking program, and assisting at the Self-Defense for Women class.

Four members of the Seniors Corps have been trained in basic crime prevention. In addition, they have been trained to help in the Department's Emergency Operations Center, if they are needed during critical incidents or natural disasters.

In 2009, the five members of the Senior Corps donated a total of 911.35 hours to the Police Department. The Senior Corps is an invaluable resource to the Police Department. Since the inception of the Senior Corps program, a total of 5,816.80 hours have been donated to the department. All members are dedicated, hard-working, selfless, and outstanding individuals.

## Administrative Services Division



The Administrative Division is comprised of all non-sworn personnel in three sub-units; records, community services, and property/evidence. It includes one Administrative Services Manager, one Office Services Supervisor, and five full-time and four part-time Office Support Representatives who make up 7.5 FTE's. It also includes one Community Services Supervisor, four Community Service Officers (CSO's), and one Property Clerk. The Division is responsible for managing the records of the police department, statistics, mapping, public information, animal control, nuisance enforcement, and property & evidence control.

## Records Unit

The Records Unit is responsible for handling all the paperwork, both in hard copy format and electronic format, for the Department.

2009 was the second full year the Department was online with the LETG records management system. We continue to work with this system to improve on getting as paperless as possible with all systems.

Information on selected calls is also available on the City's website in a "Crime Map" format. The types of crimes mapped for the public include Burglary, Robbery, Criminal Damage to Property, MV Theft, and Theft from Vehicle. We also map traffic crashes and two nuisance-type calls of disturbance/loud party and animal-related calls. The most recent 60 days worth of information is provided in the map.

The Department also compiles, on a weekly basis, information on traffic crashes within the City as well as the incident and summary information on crimes and arrests. This allows the public to be aware of what is happening in the community and allows the user to focus on a certain area or address. It has proved beneficial to both residents and individuals looking at purchasing property in the community.

The Office Services Supervisor also works with the Services Division to analyze data and look for patterns to direct proactive investigations within the community. She also serves as the department representative on the Hennepin County Violent Offender Task Force and works with the metro area crime analysis group.

## Communications

The Administrative Services Manager is the designated Public Information Officer (PIO) for the Police Department. The City Communications Manager is the back-up PIO for the Police Department. The two continued to work as a team during the year and developed ways to work together better and handle major incidents for the Department.

The Administrative Services Manager also is available when necessary to assist with PIO duties for the City's Fire Department. She also works with the Crime Prevention Unit to produce and distribute various brochures and alerts within the community.

The PIO also provides the weekly incident and arrest report. The report is distributed at no charge to anyone who requests it, including many media outlets. The PIO also produces a weekly "Neighborhood Crime" report which is provided to individuals participating in the Services Division's email alert network.

This position also serves as the designated Responsible Authority under the Data Practices Act for Law Enforcement Data. Under that designation, it is the responsibility of this position to ensure that information is released in compliance with the with the State Data Practices Statute.



## Community Service Unit

The Community Service Unit is comprised of one Community Services Supervisor, four Community Service Officers (CSO's), and one Property Clerk.

The CSO's work between the hours of 7 a.m. and 3 a.m. and are responsible for a variety of functions within the police department that do not necessarily require a sworn officer. These duties include animal control, nuisance enforcement, booking and monitoring of prisoners, parking complaints, assisting at traffic accidents, utility checks, and various errands and deliveries.

Animal control duties include lost or at-large pets, barking, bites, and animal impounds and quarantines. During 2009, Plymouth impounded 129 animals which included 85 dogs, 43 cats, and 1 parakeet. Of these animals, 73 were returned to their owners and 33 were adopted. The number of impounds was down 19% from the 160 impounds in 2008.

The CS Supervisor, Jim Long, also reviews all reports involving bite situations and makes a recommendation as to whether or not the animal should be deemed as dangerous or potentially dangerous under state law. If such determination is made by the Chief, the CS Supervisor coordinates the meeting with the animal owners and ensures the compliance of any restrictions put on the animals. Four dogs were declared dangerous, seized, and euthanized during the year.

The unit is also responsible for responding to citizen inquiries regarding wild animals within the City. The City continues to experience more issues with individuals having to deal with wild animals in the community.

Enforcement of nuisance complaints includes such things as junk vehicles, yard waste, and excessive garbage issues. Residents are given a period of time to bring their prop-

erty into compliance. The CSO's then recheck the property, and if necessary bring charges against the property owner.

The unit is also responsible for a number of services for the community. These include non-criminal fingerprinting for employment and adoption, tours of the police department, and assisting with child car seat proper instruction. The CS Supervisor is also co-host of the department's cable TV show, "Along For the Ride". He coordinated the department's participation in the "Cop On Top" program as part of the Law Enforcement support of Special Olympics and their Torch Run in 2009.

The CS Supervisor also coordinates activities involving alcohol and tobacco sale compliance. He meets with managers of all alcohol establishments within the City. He provides training to employees of all establishments licensed to sell tobacco within the City. During 2009, 45 individuals received this training.

The Property Clerk and CS Supervisor are responsible for the intake, storage, and release of all property and evidence taken into the department. They also coordinate the auction of unclaimed and excess property during the year working with an auction service; while ensuring compliance with State Law and City Code.



## Recognition Awards

The Police Department's annual recognition event to honor service during 2009 was held on Thursday, March 4, 2010, at the Plymouth Creek Center. The following pages highlight the awards that were given out to recognize achievements during 2009.



## Service Pins (Alphabetically)

Mike Buske—3rd star for special assignment  
(traffic unit)

Andrew Clayburn – 2nd star for Explorer  
program coordinator

Bill Dane – 2 stars for Explorer program co-  
ordinator & DARE instructor

Jeff Dorfsman – 4th star for SRO

Dave Durenberger – 1st star for trainer  
(FTO/DT)

Nate Hultgren – 3rd star for rotating in-  
vestigator assignment

Randall Richardson – 3rd star for SRO

Lisa Topp – 1st star for trainer (FTO)

Scott Whiteford – 4th star for SWAT

## Significant Anniversaries

Officer Susan Gottwald (20 years) started 2/6/1989 retired  
11/30/2009

Captain Scott Webb (20 years) started 3/25/1989 retired  
6/18/2009

Office Support Rep Denise Lanthier (20 years) started  
6/5/1989

Captain Craig Lindman (25 years) started 1/16/1984

Office Services Supervisor Tammy Ward (30 years) started  
5/3/1979

## Lifesaving Awards (uniform pins)

Sgt. Chris Kuklok

Officer Dallas Gjesvold

## Special Volunteer Years of Service Awards

### Chaplain Corps – 5 years

Christine Ducharme

## Citizen Awards

Dan Carlson

Matt Nordby

Fredericka Theilen, Christopher Ross

Debra Rahm, Mary Reese, Diane Schrader

John Brose

Morgan Nelson, Joshua Pauer

Dat Au

Anne & Doug Ducharme

Edith Heikkila

Nicholas Duff

Alexander & Christopher Barksdale

## Letters of Recognition

Officers Jeff Dorfsman, Jon Goldenman, &  
Darren McGann

Officers Nick Benesch, Amy Goodwin, Dave  
Groth, Todd Kloss, Sgt. Dale Duerk-  
sen, & Captain Jeff Swiatkiewicz

Officers Amy Moen & Mike Passig

Officers Shawn Grande, Steve Larson, Sgts.  
Brian Beniek & Mike Reed

Officers Steve Dahlson & Steve Larson

Officer Brandon Ostlie

Officers Amy Goodwin, Ryan Hazen, Dan  
Rice, Steve Thomas, Kevin Wilson, &  
Sgt. Mike Reed

Sgt. Erik Fadden

Officers David Anderson, Amy Moen, Lisa  
Topp & Sgt. Mike Reed

Officer Heath Bird

Detectives Aaron Marsh & Jeff Voller

Detective Nate Hultgren

CSO Erik Jacobson

Office Support Rep Sally Fiecke

## Special Award

Sgt. Jon Hunt — acknowledgement  
of special award from the DEA

*“Unless you try to do  
something beyond what you  
have already mastered, you  
will never grow.”*

## Commendation Awards

Officers Shawn Grande, Matt Gliniany, Paul Johnson, Steve Larson,  
Sgt. Brian Beniek, Captain Crag Lindman, & Chief Mike Goldstein



## Distinguished Service Award

Sgt. Dale Duerksen



## Statistical Information

**Crime Index/Part I Crimes:** The crimes of murder and non-negligent manslaughter, forcible rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft, and arson comprise the Crime Index. These crimes were selected by the FBI as national crime indicators because they are generally crimes in all 50 states and they occur frequently enough to provide an adequate basis for comparison over time.

The Crime Index is sometimes erroneously referred to as “Serious Crime.” This is misleading because the majority (60 percent) of crimes in the index are in the category of larceny-theft, including petty shoplifting and other minor theft. The terms Crime Index and Part I Crimes are often used interchangeably. Part I crimes are the eight index crimes plus manslaughter by negligence, a rarely used category. The Part I crimes of violence against persons are murder, rape, aggravated assault, and robbery. The Part I crimes against property are burglary, larceny-theft, motor vehicle theft, and arson.

**Part II Crimes:** Most criminal offenses other than Part I crimes fall into this category in the Uniform Crime Reporting (UCR) System. Part II crimes are not necessarily less serious than Part I crimes. For example, the Part II crimes of simple assault, fraud, forgery, weapons, or narcotics may be more serious and carry more severe penalties than larceny-theft. Not included is drunkenness, which is a national UCR Part II offense, but which was decriminalized in Minnesota in the 1970’s. The Part II Crimes are as follows:

- Other Assaults
- Forgery & Counterfeiting
- Fraud
- Embezzlement
- Stolen Property (buying, receiving, or possessing)

- Vandalism/Damage to Property
- Weapons Offenses
- Prostitution
- Other Sex Offenses
- Narcotics Offenses
- Gambling
- Offenses Against Family/Children
- Driving Under the Influence (DWI)
- Liquor Law Violation
- Disorderly Conduct

**Crime Rate:** The number of offenses per 100,000 people in a geographical area. Crime rates are included for Part I crimes in Hennepin County by municipality for the year in question. The population estimates used are those generated by the Metropolitan Council for the same year.

In 2007, the most recent year that all data is available, Plymouth was 3rd largest in Hennepin County in population and ranked 22nd in the County for Part I crimes.