



## Terms & Conditions:

1. The exhibitor is entirely responsible for the leased space and shall not injure, mar or deface the premises. The fieldhouse surface is artificial turf; no stakes or sharp edge items can be placed on the surface.
2. All exhibits must remain within the confines of their own spaces. Exhibitors cannot erect signs or display products in such a manner as to obstruct the view or affect the display of other exhibitors.
3. Exhibitor gives the Plymouth Pet Expo the right to use their name in the Plymouth Pet Expo advertising.
4. All displays must remain completely set-up and manned for all hours of the show. Early tear down is NOT allowed.
5. Any devices that produce sound must be operated in a reasonable manner. The Plymouth Pet Expo will determine the acceptable sound level.
6. All exhibitors must use "exhibitor stamps" to enter the Expo. Please limit number of workers at you booth.
7. All aisles and exits must remain clear at all times.
8. All products to be sold must be listed in writing on an **attached sheet** that is subject to final approval by the Plymouth Pet Expo.
9. Exhibitors are only allowed to sell animals or pets with approval of Pet Expo coordinator. No personal pets are allowed to roam the event area with owner. **Please list type of animal and number to bring on attached.**
10. Animals are allowed within booth space, but must be approved by the Plymouth Pet Expo coordinator. Animals should be limited to the 10' x 10' booth area and must be leashed or kenneled. Exhibitors are responsible for clean up of pets. Outside area will be provided.
11. Distribution of advertising material and exhibitor solicitation of any sort shall be restricted to the Exhibitor's booth.
12. No food or drink is allowed in the fieldhouse. Concessions and eating area is provided in the Plymouth Creek Center Lower Lobby and Megabyte Café.
13. All booths and decorations must concur with the facility regulations, city ordinances, and local fire codes. Materials for booth decorations and construction must be fire retardant. Contact Pet Expo if in doubt.
14. Neither the Plymouth Pet Expo, or Service Contractors, nor their representatives will be responsible for any injury, loss or damage, that may occur to the Exhibitor or the Exhibitor's employees or property from any cause whatsoever. The Exhibitor, upon signing the contract, expressly releases the aforementioned from any and all claims for such loss, damage, or injuries.
15. Alcohol is prohibited from the event.

### **Pets in Booth Guidelines:**

1. Please do not bring any animal who show aggression to other dogs or people.
2. Please consider your animals temperament and bring only animals that are tolerant of loud noises, crowds, one-on-one people contact and other animals.
3. Animals may not be left unattended in booths at any time, even if secured in a kennel.
4. Bring water containers for your animal. Water is on site, but not containers/bowls.
5. Please pick up after your animal and deposit into designated bins at the event.
6. **Certificates of liability insurance and proof of Rabies and Distemper vaccinations should be on-hand.**

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Vendor Representative & Company

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Date